



Part-Time Stage Technician **(6-month contract, 25 hours per week)** **October 2021**

Thank you for your interest in this position. This document contains the job description and the person specification for this role.

- Interested parties should apply with a cover letter and an up to date Curriculum Vitae no later than 5pm on Friday 22nd October 2021 by email to info@glor.ie with the subject line 'Stage Technician'.
- Should email not be an option, please post your application in a sealed envelope to
glór HR,
Stage Technician Role,
Causeway Link,
Ennis,
Co. Clare
V95 VHP0
- **Please do not submit multiple applications.**
- All applications received by email will be acknowledged electronically.
- Invitations to interview will be issued by phone, so please ensure your contact number is supplied.
- Shortlisting may apply.

Please note the following key dates that form part of this recruitment process:

Deadline for applications: **5pm, Friday 22nd October 2021**

Interviews: **Wednesday 27th October (afternoon)**

Start date: **Wednesday 3rd November or as soon as possible**

Part-Time Stage Technician Job Description

- Receive general supervision and direction from the Stage, Production & Technical Manager, and assist him/her with the day-to-day management and operation of the department.
- Provide technical support for productions and events, acting as Lead Technician where appointed by the Technical Manager.
- Assist with stage get-ins, fit-ups and get-outs as required. Coordinate the set-up of lighting and sound equipment, as well as operate this equipment during shows and productions when required.
- Supervise and work with incoming crews and other staff as required.
- Support artists working in development in glór as directed by Technical Manager.
- Prepare the theatre facilities and areas for use. Keep property and facility clean and in good order. Ensure all tools and equipment are kept in good order and stored in a safe and easily accessible manner.
- Assist in the general maintenance and operation of all plant and equipment. Carry out routine Theatre and building maintenance and improvements under the direction of the Technical Manager, where required.
- Be able and willing to work at height.
- Be responsible for personal health and safety, and for that of other persons that may be affected within your working environment, in accordance with glór's Health and Safety procedures.
- Work closely with colleagues to ensure the smooth running of events.
- Assist with ensuring that glór conforms to fire regulations, to liaise with the Fire Brigade when necessary, and to assist in any evacuation of the building
- Assist with managing the security of the building.
- Ensure that glór's policies on Equal Opportunities in employment and service provision, Racial Equality, Disability Equality and Harassment at Work are actively pursued and promoted.
- Any other duties appropriate to the post which may, from time to time, be allocated by the Technical Manager or other management staff at glór.

glór is an equal opportunities employer



Part-Time Stage Technician Person Specification

ESSENTIAL

- Minimum of 2 years professional experience in the field of stage, production & technical work.
- Willing and able to work at heights and to undertake physical lifting & similar related tasks integral to the role.
- Knowledge and proficiency in sound and/or lighting technology for performance.
- Experience working with a range of artists and promoters in a range of art forms such as theatre, music and dance.
- Strong communication skills.
- Calm, assured and professional manner when dealing with clients is essential.
- Reliability and flexibility: hours of work will primarily be evenings and weekends.
- Effective team player & ability to trouble shoot, problem solve and remain calm under pressure.

DESIRABLE:

- Have relevant professional qualifications and training such as MEWP, Working at Height, Rigging Awareness & Stage Pass, PAT Testing.
- Qualification in the field of Sound Engineering or similar.
- Experience of working in a multi-disciplinary arts venue.

TERMS:

- **This role is a fixed term 6-month contract, based on a 25-hour working week.**
- **The pro-rata salary is €30,400 euro (per annum), based on €15.00 per hour rate.**
- **The Stage Technician will report to the stage, Production & Technical Manager.**
- **The Technician will be required to work flexibly daytime, evenings and weekends, and it is likely the hours will be spread over 3/4 variable days per week, depending on the events schedule.**